



FACULTY OF INTERNATIONAL RELATIONS

<http://fir.vse.cz/>

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Admissions at our websites:

<https://ib.vse.cz/>

<https://ids.vse.cz/master-program/>

Master's degree programmes taught in English for the academic year 2024/2025

Study Programme	Standard Length of Study	Anticipated Number of Admitted Students	Mode of Study
International Business – Central European Business Realities	2 years	50	face-to-face
International and Diplomatic Studies	2 years	25	face-to-face

#firvše

Conditions of admission

A condition for admission to study in a follow-up master's programme is to complete education in at least a bachelor's degree programme. In addition, a condition for admission to study is a proof of English language knowledge and the successful passing of an entrance exam consisting of an **in-depth personal interview** and **an assessment of aptitude for study**. The in-depth personal interview can be conducted either in-person or online. Only such candidates who obtain at least 50% points from the entrance exam and 50% points from each part of it at the same time, and meet the point limit declared by the Dean for the total point count will be admitted.

Conditions for admission to a double degree scheme of the respective program is a nomination from a partner university and completion of previous courses according to the respective double degree agreement between the universities.

The holders of the government scholarship programs of the Czech Republic for developing countries¹ will undergo a different admission procedure, corresponding to the requirements and conditions of the Government Scholarship program. The Dean of the Faculty of International Relations may accept them according to those requirements.

Form and framework content of the admission exam, criteria for its evaluation

The aim of the in-depth personal interview is to verify the overall interest and basic understanding of the field. This interview can be conducted either in-person or online. Applicants can reach a maximum of 50 points for the interview.

The assessment of aptitude for study has the following form and content:

- Study program "International Business – Central European Business Realities": Aptitude for study is assessed from a structured curriculum vitae, a statement of current study results of tertiary education (transcript of records), and a motivation letter in English. The criteria for assessment are study and personality assumptions based on the curriculum vitae and motivation letters, learning outcomes achieved and the composition of the previous studies with regard to the focus of the specific programme. The candidate can get a maximum of 50 points.
- Study program "International and Diplomatic Studies": Aptitude for study is assessed from a statement of current study results of tertiary education (transcript of records). The criteria for assessment are study assumptions based on the learning outcomes achieved and the composition of the previous studies with regard to the focus of the specific programme. The candidate can get a maximum of 50 points.

Verification method of conditions of acceptance

Proper completion of a bachelor's degree programme at least is verified immediately prior to the admission exam, or on the day of enrolment at the latest by submitting an officially notarized copy of the university diploma. Applicants who completed a bachelor's programme at a foreign university must file an application through <http://edu.vse.cz> and present an officially notarized copy of the university diploma, a notarised copy of a diploma supplement or a transcript of records and, if necessary, its officially certified translation into Czech or English. A document proving general recognition of the equivalence or validity of a foreign document concerning receiving university-level education in the Czech Republic (nostrification clause) is required only when the Faculty of

¹ More information on the specific government scholarship: <https://www.msmt.cz/eu-and-international-affairs/government-scholarships-developing-countries-2?highlightWords=scholarship>.

International Relations expresses doubts about the sufficient level, scope, or content of the previous foreign education of an applicant, and the applicant will be asked to present the nostrification clause.

English language knowledge is proved by the submission of an officially notarized copy of any of the English language certificates listed below or by submitting an officially notarized copy of the transcript of records confirming completion of study of at least a bachelor's study programme taught in English. Proof of language proficiency in English is not required from native speakers of English. For International Business – Central European Business Realities and International and Diplomatic Studies programs, one of the following language certificates is required:

- TOEFL (at least PBT: 567, CBT: 227, IBT: 87);
- IELTS 6.0 - 6.5 (Academic);
- Cambridge English B2 First/FCE;
- another internationally accepted English certificate corresponding to the "B2" level of the CEFR.

The latest date to prove that all of the above conditions are met is the date of registration into the studies. The Dean may, on the basis of a written request which is received, at the latest, on the day of registration into the studies, set an individual registration date for those applicants who sit for the final state exam after the date of the admission exam and for those waiting for nostrification. An individual registration deadline may be no later than September 13, 2024.

Decision on admission

Admission will be determined by the order of the candidates who have met the admission conditions, and by their total points from all required exams/tests, which will be organized by order. According to this order, such number of applicants will be accepted given the capacity of the Faculty and the Prague University of Economics and Business. In the event that the applicants who have been admitted do not use their right to enrol into studies (Section 51 of Act No. 111/1998 Coll.), candidates who show interest in the additional admission by filing an appeal against the non-acceptance decision can be admitted to these vacancies. In this case, the criteria will be the order of the total points earned, fulfilment of the conditions of admission and the appeal against the non-acceptance decision.

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Application for study

Applications for study are submitted in electronic form at <http://prihlasky.vse.cz> (English version at <https://insis.vse.cz/prihlaska/?lang=en>)

The assigned username and password must be carefully stored - it is used for communication with the Faculty until the time of enrolment.

Once the application has been filled in, the applicant will receive (to her/his e-mail address s/he provides) instructions about the account number and variable symbol that they need to use to pay the fee for the admission procedure; the 50 EUR fee can be paid according to these instructions, or directly in the e-application system via a debit/credit card. An application is considered as filed when it is filled in properly and the application fee in the required amount, according to the emailed instructions, is paid and duly received at the university's respective account.

Formal requirements of the application

One or two applications for a follow-up master's degree study programme taught in English may be submitted at the Faculty. Only one study programme can be chosen per application. The application must be sent electronically (via the university's Integrated Study Information System, InSIS).

International Business – Central European Business Realities: A curriculum vitae, a copy of a passport or other identity card, a notarized copy of any of the above listed English certificates, a study proof (confirmation of study and temporary transcript or final documents of a completed bachelor's degree), a motivation letter, and a letter of recommendation as listed above should be submitted together with the application.

International and Diplomatic Studies: A copy of a passport or other identity card, a notarized copy of any of the above listed English certificates, and a transcript of records should be submitted together with the application.

Application Deadline:	April 30th, 2024
Exam Date:	May 2024
Enrolment of Admitted Applicants into the Study:	September 2024

Provided that the number of enrolled applicants of some of the programs does not reach the anticipated number, the Dean can open second round of the Admission Procedure for these programs with application deadline being November 30, 2024 and exam and enrolment date being December 2024 and January 2025, respectively.

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PLEASE FOLLOW THE FACULTY'S WEBSITE FOR UPDATES

<http://fir.vse.cz/>

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WE LOOK FORWARD TO MEETING YOU AT THE ENTRANCE EXAMS TO THE FACULTY OF INTERNATIONAL RELATIONS

doc. Ing. Josef Taušer, Ph.D., by his own hand
Dean