



## FACULTY OF INTERNATIONAL RELATIONS

<https://fir.vse.cz/>

### Contact:

International Business: P. Pražanová, phone: +420 224 095 242, e-mail: [ibb@vse.cz](mailto:ibb@vse.cz)

International Business: I. Krejčí, phone: +420 224 095 241, e-mail: [ibb@vse.cz](mailto:ibb@vse.cz)

International and Diplomatic Studies: E. Grebe, phone: +420 224 098 824, e-mail: [eva.grebe@vse.cz](mailto:eva.grebe@vse.cz)

### Admissions at our websites:

<https://ibb.vse.cz/why-to-join-us/>

<https://ids.vse.cz/bachelor-program/>

### Bachelor's degree programmes taught in English for the academic year 2025/2026

Study Programme	Standard Length of Study	Anticipated Number of Admitted Students	Mode of Study
International Business	3 years	75	face-to-face
International and Diplomatic Studies	3 years	50	face-to-face

# #firvse

### Conditions of admission

A legal condition for admission to study in a bachelor's study program is to complete secondary education with a high school leaving exam („maturitní zkouška“).

- Additional requirement for admission to a bachelor's study programme is to pass the admission exam, consisting of an **in-depth personal interview**. Only such candidates who obtain at least 50% of the total points from the interview and at the same time meet the point limit for the minimum point count, which the Dean declares, will be admitted.

Conditions for admission to a double degree scheme of the respective program is a nomination from a partner university and completion of previous courses according to the respective double degree agreement between the universities.

### Form of the admission exam

The aim of the in-depth personal interview is to find out the motivation to study and to check the knowledge of the English language. This interview can be conducted either in-person or online. Applicants can reach a maximum of 100 points for the interview.

### Verification method of conditions of acceptance

Completion of secondary education is proved by presenting a **notarized copy of a secondary school leaving certificate**. Applicants who gained secondary education by completing a **secondary education programme at a foreign secondary education institution**, an international secondary education institution, a European secondary education institution in compliance with the Convention defining the Statute of the European Schools, or at a school which is allowed by the Czech Ministry to provide compulsory education in compliance with the Education Act, must file an application through <https://edu.vse.cz> and present a notarized copy of their secondary school leaving certificate, its official translation into Czech or English language, and confirmation of the particular foreign secondary school or another foreign body that a participant in the secondary education programme of the given foreign secondary school is, in the specific foreign country, entitled to attend a bachelor's degree programme. Result of the assessment of the previous education will be transferred to the Faculty.

A document proving general recognition of the equivalence or validity of a foreign document concerning receiving secondary education in the Czech Republic (nostrification clause) is required only when the Faculty of International Relations expresses doubts about sufficient level, scope, or content of the previous foreign education of an applicant, and the applicant will be asked to present the nostrification clause.

The latest date to prove that all of the above conditions are met is the date of the registration into the studies. The Dean may, on the basis of a written request which is received, at the latest, on the day of registration into the studies, set an individual registration date for those applicants who take the high school leaving exam („maturitní zkouška“) in September and for those waiting for the nostrification. An individual registration deadline may be no later than September 12, 2025.

### Decision on admission

Admission will be determined by the order of the candidates who have met the admission conditions, and by their total points from the entrance exam. According to this order, such number of applicants, whose total points exceed the limit of the total points set by the Dean, will be accepted. The number of accepted applicants is also determined by the state's financial policy towards universities, by the capacity of the Faculty and the Prague University of Economics and Business. In the event that the applicants who have been admitted do not use their right to enrol into studies (Section 51 of Act No. 111/1998 Coll.), candidates who show interest in the additional admission by filing an appeal against the non-acceptance decision can be admitted to these vacancies. In this case, the

criteria will be the order of the total points earned, fulfilment of the conditions of admission and the appeal against the non-acceptance decision.

\* \* \*

#### **Application for study**

Two rounds of admission are announced. For each round, the application must be submitted separately. Applications for study are submitted in electronic form at <https://prihlasky.vse.cz> (English version at <https://insis.vse.cz/prihlaska/?lang=en>) The assigned username and password must be carefully stored - it is used for communication with the Faculty until the time of enrolment.

Once the application has been filled in, the applicants will receive (to their e-mail address they provide) instructions about the account number and variable symbol that they need to use to pay the fee for the admission procedure; the 50 EUR fee can be paid according to these instructions, or directly in the e-application system via a credit card. An application is considered as filled when it is filled in properly and the application fee in the required amount, according to the emailed instructions, is paid and properly received at the university's respective account.

#### **Formal requirements of the application**

One or two applications for bachelor's programme taught in English may be submitted at the Faculty per each round of the admission process. Only one study programme can be chosen per application and admission round. The application must be sent electronically (via university's Integrated Study Information System, InSIS). Applicants who have taken the entrance exam in the first round cannot apply for an identical programme in the second round.

A copy of a passport or other identity card should be submitted together with the application.

**Application Deadline (1<sup>st</sup> round):** February 28th, 2025

**Exam Date (1<sup>st</sup> round):** March 2025

**Application Deadline (2<sup>nd</sup> round):** April 30th, 2025

**Exam Date (2<sup>nd</sup> round):** May 2025

**Enrolment of Admitted Applicants into the Study:** September 2025

\* \* \*

PLEASE FOLLOW THE FACULTY'S WEBSITE FOR UPDATES

<https://fir.vse.cz/>

\* \* \*

**WE LOOK FORWARD TO MEETING YOU AT THE ADMISSION EXAMS TO THE FACULTY OF  
INTERNATIONAL RELATIONS**

doc. Ing. Martina Jiráňková, Ph.D., by her own hand  
Dean